Instructions for Remote Speech Arts Examinations

Technology Requirements

- You need a smartphone (iOS or Android), tablet (iOS or Android), or a laptop or desktop computer with webcam and mic (PC or Mac).
- You need a reliable, high speed (1.5Mbps and faster) internet connection service. For best results, we recommend that during your exam, others in your household refrain from accessing the internet.

Setting Up for a Speech Arts Practical Examination

- Your camera should be stationary, and adjustable (by changing its angle or level) to capture a broad performance view and a close-up interview situation.

Performance Space Guidelines

- Your performance space will be used for literary repertoire, original repertoire, sight reading, prepared talk (Level 4 only), and prepared speech (Levels 5 and up).
- Set up the camera so that you are visible from head to toe and that movements and blocking choices in scenes or mime scenes do not take you out of the camera view.
- Objects such as chairs or stools and simple costume pieces or props must be ready in the space at the time of the examination.

Interview Space Guidelines

- Your interview space will be used for the prepared talk (Preparatory–Level 3) and the discussion.
- You will move closer to the camera and may be seated. A head and shoulders view is appropriate for this part of the exam.
- Adjust the view from the performance space by tilting the camera or adjusting its height. Practice (or get help with) this adjustment in advance of your exam so that it can be done quickly.

Prepared Sight Reading

- Prepared sight reading selections will be delivered to your My RCM student account 22 hours before the examination.
- The selections should be printed. If you do not have access to a printer, the selection may be read from a handheld electronic device, such as a tablet, other than the device you are using for the Zoom connection.
- Sight reading will be evaluated as a prepared reading: you are strongly advised to avoid over-preparing or attempting to present the selection from memory.
- Do not copy, distribute, or share these examination materials to respect the integrity of the examination process.

Clean Copies of Literary Repertoire Selections and Outlines for Original Repertoire

- Typed copies of literary repertoire selections and outlines for original repertoire should be prepared as for in-person examinations (see guidelines in the *Speech Arts Syllabus, 2026 Edition*, pages 10 and 86).
- Compile the selections and outlines in one PDF and upload into the program form.

Literary Repertoire and Original Repertoire Time Limits

- Please review the requirements for literary repertoire and original repertoire provided in the syllabus and ensure that your performances are within the given time limits.